



TOWN OF OCEAN CITY
P.O. Box 5000
Ocean City, Maryland 21843-5000
(410) 289-8833 / (410) 289-4598 - fax

OFFICE USE ONLY:

Control# _____

License# _____

RENTAL LICENSE & NOISE CONTROL PERMIT APPLICATION

SECTION 1 – RENTAL LOCATION INFORMATION

RENTAL PROPERTY NAME: _____

RENTAL PROPERTY ADDRESS: _____ OCEAN CITY, MD

UNIT #: _____ IS THIS ZONED AS ANR1-RESIDENTIAL PROPERTY? ☐ YES ☐ NO [Click here for R1 Rental Maps](#)

IS THIS A TIMESHARE? ☐ YES ☐ NO

SECTION 2 – PROPERTY OWNER INFORMATION / RENTAL COMPANY INFORMATION

PROPERTY OWNER'S NAME: _____

PROPERTY OWNER'S ADDRESS: _____

CITY: _____ STATE: _____ ZIP CODE: _____

PROPERTY OWNER'S PHONE #(HOME) _____ (CELL) _____ FEDERAL TAX ID# / SOCIAL SECURITY# _____

PROPERTY OWNER'S EMAIL ADDRESS: _____

RENTAL COMPANY NAME: _____

RENTAL AGENT NAME: _____ RENTAL AGENT PHONE #: _____

RENTAL AGENT EMAIL ADDRESS: _____ HOSTING PLATFORM URL LISTING #:

SECTION 3 – EMERGENCY CONTACT INFORMATION ** Required by Town Code Section 30-402 - Name, address & telephone number of resident agent**

EMERGENCY CONTACT NAME /RESIDENT AGENT: _____

EMERGENCY CONTACT ADDRESS: _____

CITY: _____ STATE: _____ ZIP CODE: _____

EMERGENCY CONTACT PHONE #: (BUSINESS/HOME) _____ (CELL) _____

SECTION 4 – CLASSIFICATION INFORMATION

CLASSIFICATION CODE # AND DESCRIPTION		FEE		SUBTOTAL
0100 - RENTAL OF CONDO UNIT:	MUST ADD NOISE CONTROL PERMIT (SEE BELOW)	\$116.00	=	
0101 - RENTAL OF SINGLE-FAMILY HOUSE:	MUST ADD NOISE CONTROL PERMIT (SEE BELOW)	\$116.00	=	
0102 - RENTAL OF TIMESHARE UNIT:	MUST ADD NOISE CONTROL PERMIT (SEE BELOW)	\$116.00	=	
9800 - R1 - RESIDENTIAL PROPERTY FEE		\$50.00	=	
9900 - NOISE CONTROL PERMIT		\$25.00	=	

TOTAL DUE

For questions regarding rental license classification codes and fee(s), please call the License Inspector (410) 289-8861

Per the Code of the Town of Ocean City Maryland, Chapter 14, permission is granted to the Town of Ocean City to inspect these premises at any reasonable time prior to the issuance of and during the term of this license. All properties shall be maintained in accordance with the International Property Maintenance Code and all other Town of Ocean City, State and Federal codes. The property owner of the rental housing unit certifies that all Federal, State, County and Municipal taxes relating to the rental of property are paid current prior to the issuance of the applicable license and renewal thereof.

I declare that the statements contained in this application are true to the best of my knowledge and belief.

SIGNATURE: _____ DATE: _____

The license fees are paid annually for conducting businesses and engaging in occupations and activities listed. If a license is not obtained, you will be subject to a fine of not less than \$500.00 nor more than \$1,000.00 for each offense. Each day a violation occurs or continues is a separate offense.

SECTION 5 – APPROVAL INFORMATION

*Note: This approval is subject to compliance with
Building & Fire Code regulations*

FOR OFFICE USE ONLY

ZONING APPROVAL _____ DATE _____

BUILDING DEPT APPROVAL _____ DATE _____ # OF SLEEPING ROOMS _____ TOTAL OCCUPANCY _____

Residential Rental Property Lead Law Compliance Certification

Pursuant to Title 1, Subtitle 5 of the Local Government Article, before a local government authorizes or certifies residential property to be rented or leased, the owner of the residential property shall state in writing to the local government under penalty of perjury:

- A. That the residential property is not a rental property constructed prior to 1978 ("Affected Property"); or
- B. That the residential property is an Affected Property that has been registered and for which the registration has been renewed in accordance with §§ 6-811 and 6-812 of the Environment Article; and
- C. If the property is an Affected Property, provides the inspection certificate number for the inspection conducted for the current tenancy as required under §§ 6-815(c), 6-817(b), or 6-819(e) of the Environment Article.

If you have any questions regarding compliance requirements, please contact MDE at 410-537-4199 or visit mde.maryland.gov/lead. In addition to providing the information below, rental owners must also provide documentation of compliance with the Maryland Lead Laws.

1. Rental Property Owner: Name: _____
 Address: _____

 City/State/Zip

2. Rental Property Address: **(Please complete a separate checklist for each separate dwelling unit)**

City/State/Zip

3. Is the residential rental property an Affected Property? **YES** ☐ **NO** ☐

4. If the answer to #3 is "No," give reason (e.g., post 1977, seasonal rental, Lead Free, MDE Lead Certificate (issued by Maryland Accredited Lead Inspector):

If answer to #3 is "NO," proceed no further.

5. If "Yes" to #3 above, has the property been registered with MDE?	<u>YES</u> <input type="checkbox"/>	<u>NO</u> <input type="checkbox"/>
6. What is your MDE Registration Tracking Number?	_____	
7. What is the current year of your MDE rental registration?	_____	
8. When did the current tenant(s) move in to rental property?	_____/_____/_____	
9. Provide the most recent Lead Inspection Certificate Number for the current tenancy as required under the Environment Article.	_____	

Please note: You must obtain a new certificate indicating that the property meets a risk reduction standard upon each change in occupancy for all residential rental properties built prior to 1978. If the residential rental property was built from 1950 to 1977 a new certificate must be obtained after a change in occupancy occurs on or after January 1, 2015. Only rental properties that have a valid "lead free" or "limited lead free" certificate are exempt from registration and certificate at turnover provisions of the law.

Copy of Certificate attached **YES** ☐ **NO** ☐

I hereby certify under the penalties of perjury that the above information is true and accurate.

Print Name

Signature/Date

